

FAQ:

Frequently Asked Questions



Who are QDP?

QDP are specialists in delivering questionnaire based feedback services to schools. We offer schools an unbeatable service at unbelievable prices. As the UK's largest independent specialist in questionnaire based feedback services to the Education and Skills sector we provide a proven track record of making survey projects a success.

Let QDP guide you through the survey process. We are here to provide as much support as you need throughout the survey process. We want to build successful long term partnerships with all our school customers and believe that high quality customer service is vital.

QDP Surveys are designed by head teachers for head teachers. Our surveys are designed in collaboration with teaching staff and are quality assured by external advisors to ensure that we deliver feedback which:

- Enables you to monitor the viewpoint of students, staff, parents and governors providing evidence for change and input for development planning.
- Give you valuable input for your self-evaluation.
- Provide evidence for your school action plan and for inspection.
- Provide you with data that allows you to compare your school with others within your area or MAT and across the UK.

What does QDP offer?

QDP undertake all your survey work on your behalf. We will:

- Provide models for your selected target audience which can be changed to suit your particular need. Just select the questions you require from our models or matrix. You can change the wording to suit your school or add questions of your own.
- Guide you on how to get the best from your reports by detailed targeting.
- Build your questionnaires and load your targeting information.
- Provide the links ready for invigilation or, if required, print your questionnaires and despatch them to you with a business reply envelope for you to return them.
- A full set of reports will be produced and will be available online to allow your management team and governors to view them 24/7 at school or at home.
- Online reports training is available and free of charge should you need it.

What surveys can I run?

The 360 package allows you to run the full suite of surveys, pupil, parent, staff, governor and any other surveys you may wish to run as often as you like within a twelve month period. The charge covers the costs of running them all online. Paper is available for a small charge. You can even run a combination of the two. QDP provide ready built questionnaire models for all your all target groups. You can:

- Use these as they stand if you wish
- Amend question wordings – the revised wording will be checked to ensure it remains consistent with the benchmark
- Add your own questions
- Remove questions
- Or create a questionnaire of your own from scratch

The choice is yours.

What questionnaires are available?

Questionnaire models are available for:

- Younger pupils – The model uses simplified English and a shorter response scale to help understanding and completion.
- Older pupils. (See Example 1)
- Parent/Carers. (See Example 2)
- Staff.
- Governors.
- Safeguarding and well-being for all groups
- E-safety for both parents and pupils
- And many more!

What reports do I get?

QDP produce a comprehensive set of reports for every survey undertaken. These reports are easy to understand whilst still containing all the detail you need to make informed decisions when planning for change. All our reports have been specifically designed in collaboration with senior educational professionals to ensure schools get real value from their survey projects.

QDP reports provide invaluable, impartial evidence for a school self-evaluation, they highlight success and identify areas of weakness and can be used to inform your school's development plan. Reports can be produced in any inspection framework or other relevant order if required.

If you want support interpreting your reports please call us and one of our Customer Services Team will guide you through using your report data.

Examples of the report styles enclosed are:

- Summary Report. (Example 3) Provides a quick overview of the results of the survey and highlights strengths and weaknesses.
- Graphical with External Benchmark Report. (Example 4) Provides the detailed analysis including a comparison of your school against similar schools both at school level and also by year and each demographic.
- An example report set is available at www.qdpservices.co.uk/england/primary.

Is QDP GDPR compliant?

QDP comply with all the requirements of the GDPR. All data is held on secure servers within the UK.

What do I need to do?

QDP will help you every step of the way. We aim to take as much of the work and hassle away from you as possible.

To get started simply give our Customer Service Team a call! If you would like any extra information please call **01625 501917** or visit our website at:

<http://www.qdpservices.co.uk/Primary.aspx>

Thank you for your interest in QDP's services.